

REGULAR MEETING AGENDA

CALL THE MEETING TO ORDER:

FLAG SALUTE:

SUNSHINE LAW: “This regular meeting held on August 28, 2024 at 6:30 P.M. is being conducted in compliance with the open public meetings act of the state of New Jersey upon publication and posting of notice as required by law.”

ROLL CALL OF ATTENDANCE:

R. Delano	A. Sasdelli	R. Casella
J. Formisano	M. Bertonazzi	S. Testa
J. Johnston	C. Santore	J. Kulin High Grass Farms
D. Romeo	A. Zorzi	
J. Santagata	D. Horst	

CHAIRMAN: FIRST ORDER OF BUSINESS: #1 Copy of letter emailed to Mayor Baruffi regarding the request for a water line extension to service the Summer Road Community Garden.

PUBLIC PORTION: #2 Email from John Kulin of High Grass Farms to William Cathcart of DeBlasio and Associates.

#3 Email from Marc DeBlasio of DeBlasio & Associates regarding the Water/Sewer Application Review for High Grass Farms.

ENGINEER’S REPORT: #4 Engineers report from Marc DeBlasio dated August 28, 2024 providing updates on Grant Applications, Wastewater NJPDES Permit Review, and High Grass Farms Water and Sanitary Sewer Application.

#5 Email from Marc DeBlasio of DeBlasio & Associates providing a proposal for the Wastewater NJPDES Permit Renewal Application in the amount of \$4,000.00.

I need a motion to approve the proposal for DeBlasio & Associates to prepare the NJPDES Permit Renewal Application in the amount of \$4,000.00.

m. _____ s. _____

Roll Call: J. Formisano, J. Johnston, D. Romeo, J. Santagata, R. Delano

#6 Email from Freddie Schwindt of Buena Connection Brewing Co. to Mr. David Horst of DeBlasio & Associates regarding the brewery that is going to be located at 112 Wheat Road. Mr. Horst informed Mr. Schwindt he would have to submit a water and sewer application along with plans and an escrow check before he can discuss their project.

#7 Email from Robert Smith of Remington & Vernick Engineers providing a recommendation of award letter for the Well #3 Emergency Generator. It is Mr. Smith's recommendation that the project be awarded to the lowest responsible bidder, Hughes Electric Co., LLC in the amount of \$355,370.00. The bid tabulation and bid were emailed to Robert Casella for his review.

#8 Adopt resolution R-32-2024 awarding a contract to Hughes Electric Co., LLC for the purchase of the well #3 emergency generator in the amount of \$355,370.00.

m. _____ s. _____

Roll Call: J. Formisano, J. Johnston, D. Romeo, J. Santagata, R. Delano

SOLICITOR'S REPORT: #9 Adopt Resolution R-31-2024 authorizing a meeting of the Borough of Buena Municipal Utilities Authority Closed to the Public to discuss matters of potential litigation which involve attorney client privilege pursuant to N.J.S.A. 10:4-12(b)(7).

m. _____ s. _____

Roll Call: J. Formisano, J. Johnston, D. Romeo, J. Santagata, R. Delano

Motion to open the executive closed session meeting.

m. _____ s. _____ Time: _____

Roll Call: J. Formisano, J. Johnston, D. Romeo, J. Santagata, R. Delano

Motion to close the executive closed session meeting and return to regular session.

m. _____ s. _____ Time: _____
Roll Call: J. Formisano, J. Johnston, D. Romeo, J. Santagata, R. Delano

AUDITOR'S REPORT: #10 Adopt Resolution R-29-2024 Authorizing the Employment of Maryann Chalow as a Consultant for the Borough of Buena Municipal Utilities Authority beginning September 1, 2024 through August 31, 2025.

m. _____ s. _____
Roll Call: J. Formisano, J. Johnston, D. Romeo, J. Santagata, R. Delano

TREASURER'S REPORT: Motion to approve treasurer's report as read

m. _____ s. _____
Roll Call: J. Formisano, J. Johnston, D. Romeo, J. Santagata, R. Delano

SECRETARY'S REPORT: NO REPORT

MINUTES OF THE MEETING: Dispense with reading the minutes of the last regular meeting held on July 24, 2024. Second-Roll Call

m. _____ s. _____
Roll Call: J. Formisano, J. Johnston, D. Romeo, J. Santagata, R. Delano

Dispense with reading the minutes of the last closed executive session meeting held on July 24, 2024. Second-Roll Call

m. _____ s. _____
Roll Call: J. Formisano, J. Johnston, D. Romeo, J. Santagata, R. Delano

PUBLIC PORTION:

PLANT SUPERINTENDENT'S REPORT: #11 Adopt Resolution R-30-2024 authorizing a meeting of the Borough of Buena Municipal Utilities Authority Closed to the Public to discuss matters of personnel pursuant to N.J.S.A. 10:4-12(b)(8).

m. _____ s. _____

Roll Call: J. Formisano, J. Johnston, D. Romeo, J. Santagata, R. Delano

Motion to open the executive closed session meeting.

m. _____ s. _____ Time: _____

Roll Call: J. Formisano, J. Johnston, D. Romeo, J. Santagata, R. Delano

Motion to close the executive closed session meeting and return to regular session.

m. _____ s. _____ Time: _____

Roll Call: J. Formisano, J. Johnston, D. Romeo, J. Santagata, R. Delano

#12 Copy of the Survey of Service Water Line Materials that was mailed out to all water customers serviced by the BBMUA on Friday, August 23, 2024.

#13 Quotes obtained for tires for the CAT 930M wheel loader. Three quotes were obtained and Foley CAT came in with the lowest quote in the amount of \$9,034.56.

I need a motion to approve the purchase of tires for the CAT 930M wheel loader from Foley CAT in the amount of \$9,034.56.

m. _____ s. _____

Roll Call: J. Formisano, J. Johnston, D. Romeo, J. Santagata, R. Delano

#14 Copies of the Bill of Sale for Truck # 8 and Truck #9 for the board's information.

#15 Copy of the Loss Control Report from the NJUAJIF inspection held on July 19, 2024. There was only one outstanding suggestion for improvement and it was taken care of and submitted to Brenden Hirsh our Risk Control Consultant.

#16 Quotation from Zenon Environmental Corporation for the annual InSight Process Consulting Service Annual fee in the amount of \$9,240.00. This is the monitoring software used for the MBR.

I need a motion to approve the renewal of the InSight Process Consulting Service annual fee in the amount of \$9,240.00 with Zenon Environmental Corp. for the period of 08/17/2024 to 08/16/2025.

m. _____ s. _____

Roll Call: J. Formisano, J. Johnston, D. Romeo, J. Santagata, R. Delano

Motion to accept and file all correspondence sent out for review without reading numbered 1 through 16. Second-Roll Call

m. _____ s. _____

Roll Call: J. Formisano, J. Johnston, D. Romeo, J. Santagata, R. Delano

PAYMENT OF THE BILLS: motion to pay all bills presented.

m. _____ s. _____

Roll Call: J. Formisano, J. Johnston, D. Romeo, J. Santagata, R. Delano

The next regular meeting will be held on September 11, 2024 at 6:30 p.m.

MEETING ADJOURNMENT: Motion to adjourn the meeting. Second-Roll Call

m. _____ s. _____ Time: _____

Roll Call: J. Formisano, J. Johnston, D. Romeo, J. Santagata, R. Delano